Serve as an elected PTA Officer:

__________________________ Date

OHIO PTA CONFERENCES:
Advocacy/Legislation:

__________________________ Date

District:

__________________________ Date

Leadership (Summer):

__________________________ Date

OHIO PTA CONVENTION & two workshops:

Workshop #1 Date

Workshop #2 Date

Work at Ohio PTA Convention – Advanced (Teller or workshop presenter)

__________________________ Date

Attend National PTA Convention:

__________________________ Date

Participate in Ohio or National PTA award program:

__________________________ Date

Second Step Gold Key Leadership Award

The Ohio PTA Gold Key Leadership Award was created to develop and strengthen PTA leadership. The Gold Key Leadership Award provides basic training, advanced training, and continued development of PTA leaders.

The First Step Gold Key Leadership Award was developed to recognize the leadership accomplishments of Ohio PTA members. The Second Step Gold Key Leadership Award was developed for those PTA leaders who choose to further their leadership skills and become PTA leaders. The Third Step Gold Key Leadership Award takes the PTA leader a step further in developing skills to promote the Mission and Purposes of PTA.

Each of the Gold Key Leadership Awards has specific activities to complete. Refer to each section for the required activities. The Third Step Gold Key Leadership Award requires attaching the certificates received upon completion of the e-learning courses with this form when submitting. Be sure to include this certificate.

You have three years to complete each of the individual Gold Key Leadership Awards. After completing the First Step Gold Key Leadership Award and submitting to Ohio PTA, start completing the activities for the Second Gold Key Leadership Award. Again you have three years to complete the Second Step Gold Key Leadership Award. Once completed and submitted to Ohio PTA, start working on the Third Step Gold Key Leadership Award. Upon completion of each Gold Key Leadership Award the PTA member will receive a pin (1st Step) or charm (2nd & 3rd Step) and certificates.

QUESTIONS?
Contact Vice President of Leadership at: vpleadership@ohiopta.org
It is easy to earn your **Gold Key Leadership Awards**. Many of the programs, workshops, and conference requirements are provided on both the state and local levels. The Mission of the PTA can only be realized through the involvement and commitment of PTA members. Both you and your PTA will benefit from the training you receive as a PTA leader.

As each **Gold Key Leadership Award** activity is completed, this brochure will need to be dated and signed by the presenter or their designee.

Name: ____________________________________________
Address: ____________________________________________
City, State, Zip: ____________________________________________
Telephone: ____________________________
Email: ____________________________
PTA Unit Name: ____________________________
PTA Council Name: ____________________________
PTA District: ____________________________
Date Begun: ____________ Completed: ____________
Member’s Signature: ____________________________

Return completed form to: 
Ohio PTA
40 Northwoods Blvd., Suite A
Columbus, OH 43235-4718

*(Keep a copy for your records)*

**January 2019**

**Second Step Gold Key Leadership Award**

Ohio PTA members must complete the five (5) required courses and select nine (9) additional activities of the sixteen (16) listed. You **MUST** first complete **First Step Gold Key Leadership Award**.

<table>
<thead>
<tr>
<th>FIVE REQUIRED COURSES:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. <strong>Conflict Management</strong></td>
</tr>
<tr>
<td>Presenter</td>
</tr>
<tr>
<td>2. <strong>Goal Setting</strong></td>
</tr>
<tr>
<td>Presenter</td>
</tr>
<tr>
<td>3. <strong>Leadership</strong></td>
</tr>
<tr>
<td>Presenter</td>
</tr>
<tr>
<td>4. <strong>Team Building</strong></td>
</tr>
<tr>
<td>Presenter</td>
</tr>
<tr>
<td>5. <strong>Attend a Local School Board Meeting</strong></td>
</tr>
<tr>
<td>Presenter</td>
</tr>
</tbody>
</table>

**ADVOCACY:** two (2) workshops

<table>
<thead>
<tr>
<th>Workshop</th>
<th>Presenter</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**LEADERSHIP:** two (2) workshops

<table>
<thead>
<tr>
<th>Workshop</th>
<th>Presenter</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**MEMBERSHIP:** two (2) workshops

<table>
<thead>
<tr>
<th>Workshop</th>
<th>Presenter</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**PROGRAMS:** two (2) workshops

<table>
<thead>
<tr>
<th>Workshop</th>
<th>Presenter</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>