

**Serve as an elected PTA Officer:**

\_\_\_\_\_  
Presenter Date

**OHIO PTA CONFERENCES:  
Advocacy/Legislation:**

\_\_\_\_\_  
Presenter Date

**District:**

\_\_\_\_\_  
Presenter Date

**Leadership (Summer):**

\_\_\_\_\_  
Presenter Date

**OHIO PTA CONVENTION & two workshops:**

\_\_\_\_\_  
Workshop #1 Date

\_\_\_\_\_  
Workshop #2 Date

**Work at Ohio PTA Convention – Advanced  
(Teller or workshop presenter)**

\_\_\_\_\_  
Presenter Date

**Attend National PTA Convention:**

\_\_\_\_\_  
Presenter Date

**Participate in Ohio or National PTA award program:**

\_\_\_\_\_  
Presenter Date

Ohio PTA  
40 Northwoods Blvd., Suite A  
Columbus, OH 43235-4718

614-781-6344  
800-699-6628  
614-781-6349 FAX  
office@ohiopta.org

# Second Step Gold Key Leadership Award



The Ohio PTA **Gold Key Leadership Award** was created to develop and strengthen PTA leadership. The Gold Key Leadership Award provides basic training, advanced training, and continued development of PTA leaders.

The **First Step Gold Key Leadership Award** was developed to recognize the leadership accomplishments of Ohio PTA members. The **Second Step Gold Key Leadership Award** was developed for those PTA leaders who choose to further their leadership skills and become PTA leaders. The **Third Step Gold Key Leadership Award** takes the PTA leader a step further in developing skills to promote the Mission and Purposes of PTA.

Each of the **Gold Key Leadership Awards** has specific activities to complete. Refer to each section for the required activities. The **Third Step Gold Key Leadership Award** requires attaching the certificates received upon completion of the e-learning courses with this form when submitting. Be sure to include this certificate.

You have three years to complete each of the individual **Gold Key Leadership Awards**. After completing the **First Step Gold Key Leadership Award** and submitting to Ohio PTA, start completing the activities for the **Second Gold Key Leadership Award**. Again you have three years to complete the **Second Step Gold Key Leadership Award**. Once completed and submitted to Ohio PTA, start working on the **Third Step Gold Key Leadership Award**. Upon completion of each Gold Key Leadership Award the PTA member will receive a pin (1<sup>st</sup> Step) or charm (2<sup>nd</sup> & 3<sup>rd</sup> Step) and certificates.

### QUESTIONS?

Contact Vice President of Leadership at:  
vpleadership@ohiopta.org

It is easy to earn your **Gold Key Leadership Awards**. Many of the programs, workshops, and conference requirements are provided on both the state and local levels. The Mission of the PTA can only be realized through the involvement and commitment of PTA members. Both you and your PTA will benefit from the training you receive as a PTA leader.

As each **Gold Key Leadership Award** activity is completed, this brochure will need to be dated and signed by the presenter or their designee.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

PTA Unit Name: \_\_\_\_\_

PTA Council Name: \_\_\_\_\_

PTA District: \_\_\_\_\_

Date Begun: \_\_\_\_\_ Completed: \_\_\_\_\_

Member's Signature: \_\_\_\_\_

Return completed form to:

Ohio PTA  
40 Northwoods Blvd., Suite A  
Columbus, OH 43235-4718

*(Keep a copy for your records)*

*January 2019*

## **Second Step Gold Key Leadership Award**

*Ohio PTA members must complete the five (5) required courses and select nine (9) additional activities of the sixteen (16) listed. You **MUST** first complete First Step Gold Key Leadership Award.*

<b>FIVE REQUIRED COURSES:</b>		
1. ⇄ Conflict Management	_____	_____
Presenter	_____	Date
2. ⇄ Goal Setting	_____	_____
Presenter	_____	Date
3. ⇄ Leadership	_____	_____
Presenter	_____	Date
4. ⇄ Team Building	_____	_____
Presenter	_____	Date
5. ⇄ Attend a Local School Board Meeting	_____	_____
Presenter	_____	Date

### **ADVOCACY:** two (2) workshops

Workshop \_\_\_\_\_ Presenter \_\_\_\_\_ Date \_\_\_\_\_

Workshop \_\_\_\_\_ Presenter \_\_\_\_\_ Date \_\_\_\_\_

### **LEADERSHIP:** two (2) workshops

Workshop \_\_\_\_\_ Presenter \_\_\_\_\_ Date \_\_\_\_\_

Workshop \_\_\_\_\_ Presenter \_\_\_\_\_ Date \_\_\_\_\_

### **MEMBERSHIP:** two (2) workshops

Workshop \_\_\_\_\_ Presenter \_\_\_\_\_ Date \_\_\_\_\_

Workshop \_\_\_\_\_ Presenter \_\_\_\_\_ Date \_\_\_\_\_

### **PROGRAMS:** two (2) workshops

Workshop \_\_\_\_\_ Presenter \_\_\_\_\_ Date \_\_\_\_\_

Workshop \_\_\_\_\_ Presenter \_\_\_\_\_ Date \_\_\_\_\_